

## Private Equity Real Estate – Internship Program

### Chenco

Opportunity for highly motivated individuals with exceptional potential to join one of the leading Chinese-operated real estate investment firms in the United States. With its unique business philosophy, Chenco Group (“Chenco”) sponsored some of the most successful real estate operating companies and established a private equity fund management platform. Since 1991, Chenco has sponsored value-add real estate private equity funds totaling over \$23 billion USD in asset acquisitions and dispositions.

Chenco seeks Interns to assist its Taipei team with all aspects of day-to-day business operations. The Interns will receive broad-based exposure to the full spectrum of real estate private equity. Support responsibilities include, but are not limited to: data collecting, market research, periodic fund performance report drafting, fundraising material preparation, and post investment management. Applicants must have strong interpersonal abilities, good teamwork spirit, and dynamic verbal and written communication skills in both English and Mandarin. Prior real estate experience is not required, but non-industry applicants should have strong analytical and quantitative skills.

### Qualifications

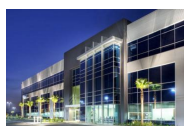
- Graduate students/ 3rd-4th year university students in related major, business or finance a plus
- Part-time internship, but should be at least 20 hours per week
- Prior experience in banking, finance or investment management preferred
- Strong working knowledge of Microsoft Office specifically Excel, Word, and PowerPoint
- Excellent interpersonal, quantitative, analytical and problem solving ability
- Exceptional written and verbal communication skills
- Self-motivated and proactive, both with respect to managing workload and own professional
- Ability to handle large volume of work; good organizational skills and ability to prioritize work
- Candidate should be enthusiastic and motivated to succeed in a team environment

### Responsibilities

- Data gathering and market research
- Assist in preparing presentation slides and business plans in a professional format
- Assist in production of post investment management documents
- Ad hoc assignments from supervisor and executives

### Why this internship is a great opportunity for you

- Rare experience to work with an international real estate investment firm in Taipei
- To acquire professional and hands-on real estate financial skills
- Cross Pacific exposures (between the United States and the Greater China Region)
- Good reference for graduate studies in real estate or career opportunities



美國建高集團(總部)/睿智投資顧問股份有限公司  
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 NV 89148

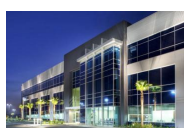
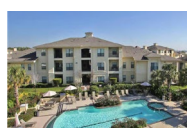
臺北：臺北市南京東路3段248號5樓

北京：北京市朝陽區建國門外大街一號國貿寫字樓2  
 座1901室

## 美國建高集團徵求實習生聘雇條件說明

日期：2021/7/7

項目	說明
職稱	基金管理實習生
人數	2 名 (2021 年 8 月到職)
工作地點	台北市南京東路三段 248 號 5 樓
實習期間與時間	6 個月，每周至少 20 小時
學歷	<p>仍在學之研究生或大三、四學生。主修以下相關科系為佳：</p> <ol style="list-style-type: none"> <li>1. 不動產財務 Real Estate Finance、財務 Finance、企管 Business Management、會計 Accountig</li> <li>2. 地政 Land Economics、土地管理 Land Management</li> <li>3. 建築 Architecture、都市設計 Urban Design、都市計畫 City Planning</li> </ol>
經歷	<p>具下列工作經驗者為佳：</p> <ol style="list-style-type: none"> <li>1. 不動產投資 Real Estate Investment</li> <li>2. 不動產資產管理 Real Estate Asset Management</li> <li>3. 不動產籌資與募資 Real Estate Finance</li> <li>4. 各類型投資基金 Investment Fund</li> </ol>
工作項目	<p>須參與和學習之工作項目：</p> <ol style="list-style-type: none"> <li>1. 資訊收集 Data Collecting</li> <li>2. 市場分析 Market Research</li> <li>3. 商業計畫 Business Plan</li> <li>4. 基金管理報告編製 Fund Performance Report Drafting</li> <li>5. 投資後管理 Post-Investment Management</li> </ol>
人格特質 與其他要求	<ol style="list-style-type: none"> <li>1. 具備學習熱誠、工作態度良好、溝通協調能力佳</li> <li>2. 能獨立作業，亦能參與團隊合作</li> <li>3. 能熟練操作 MS Office Word, Excel, PowerPoint</li> </ol>
語言能力	<ol style="list-style-type: none"> <li>1. 中文聽說讀寫流利：能中文打字</li> <li>2. 英文聽說讀寫流利：能與外籍人士口語/文字溝通</li> </ol>
薪資	200 元/小時



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