NATIONAL SUN YAT-SEN UNIVERSITY

College of Management Guidelines for Evaluation of Distinguished Faculty Members in Academic Research

Approved by the 4th College General Meeting on April 19, 2011, School Year 99.

Amended and approved by the 363rd University Faculty Evaluation Committee Meeting on October 16, 2014.

Amended and approved by the 2nd College General Meeting on December 9, 2014, School Year 103.

1. This set of guidelines is issued in accordance with “National Sun Yat-sen University (NSYSU) Regulations of Flexible Salary Implementation for Recruitment and Retention of Outstanding College and University Talents.” The point calculation methods on number of projects, number of papers, and academic books and chapters for applying faculty members are as follows. Points for papers shall be calculated according to “NSYSU Guidelines for Rewarding the Publication of Academic Journal Papers and Books.” The impact factor ranking of the journals (according to Journal Citation Reports; JCR) shall be referenced for point calculations:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | | Method | | Note |
| 1. Research Projects of the Ministry of Science and Technology (MOST)  2. Principle Investigator for International Collaboration Projects Held by the MOST  3. Cooperative Education Programs Recognized by the Office of Research and Development  4. Three Projects or more from the above | | 10 points/project | | 1. Applicants must be principle investigators for research projects of the MOST; co-principle investigators are not considered.  2. International collaborative projects of the MOST are referenced; however, international travels and participation in international conferences are not accounted. |
| ※ A Minimum of Two Papers  ※ At Least One Social Sciences Citation Index (SSCI), Science Citation Index (SCI), or Science Citation Index Expanded (SCIE) Paper | SSCI | Academic journals ranked in the top 30% | 24 points /paper | The paper must be previously published in a journal, the applicant must be a non-student lead author or corresponding author, and the paper must be published in the name of NSYSU. |
| Academic journals ranked in the top 30% to 70% | 12 points /paper |
| Academic journals ranked after the top 70% | 6 points /paper |
| SCI (SCIE) | Academic journals ranked in the top 4% | 12 points /paper |
| Academic journals ranked in the top 4% to 10% | 8 points /paper |
| Academic journals ranked in the top 10% to 20% | 5 points /paper |
| Academic journals ranked in the top 20% to 40% | 3 points /paper |
| Academic journals ranked in the top 40% to 70% | 2 points /paper |
| Academic journals ranked after the top 70% (a maximum of 2 papers) | 1 points /paper |
| Taiwan SSCI | A maximum of two papers | 9 points /paper |
| Academic Book or Chapter | Academic book | A maximum of two books | 24 points /English book  9 points /Chinese book | Academic books that are approved and subsidized by the MOST according to the “MOST Guidelines for Subsidizing Humanities and Social Science Academic Books” and “NSYSU Guidelines for Rewarding the Publication of Academic Journal Papers Books,” or academics books formally reviewed and given an ISBN (please supply review documents and proof of approval). If the content of a chapter is the same as that of a book, the preferred work shall be selected and rewarded. |
| Academic chapter | A maximum of two chapters | 5 points / English chapter  3 points /Chinese chapter |

※ Projects and papers with the highest ranking in the past four years are considered when calculating points for the abovementioned projects and papers.

※ Applicants shall provide relevant information and supporting documents for review; points shall not be awarded if supporting documents were not submitted.

1. Application procedures:
   * 1. The application form (as attached) shall be completed before the deadline for application each year announced by the College of Management, and submitted, along with supporting documents, to the department/institute for review and approval (approval stamp required). The department/institute shall submit approved applications to the college for compilation.
     2. The application documents shall then be reviewed by the heads meeting. The maximum number of awardees must not exceed 30% of the number of faculty members in the college. The awardees shall be ranked and the final results submitted to the Office of Research and Development for confirmation.
2. This set of guidelines shall be implemented after the approval of the college general meeting. The same procedure shall be carried out when amendments are to be made.

NATIONAL SUN YAT-SEN UNIVERSITY

College of Management Application Form for “Distinguished Faculty Members in Academic Research”

Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

※ Point calculation form for projects and papers:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Item | | Point Calculation Method | | Number of Projects/Papers (Please Complete) | Points by Item | | |
| Self-evaluation | Department/institute review | College review |
| 1. Research Projects of the MOST  2. Principle Investigator for International Collaboration Projects of the MOST  3. Cooperative Education Programs Recognized by the Office of Research and Development  4. Three Projects or more from the Above | | 10 points/project | | No. of MOST projects:\_\_\_\_\_\_  No. of international collaborative projects in which the applicant was principle investigator:\_\_\_  No. of cooperative education programs:\_\_\_\_\_ |  |  |  |
| ※A Minimum of Two Papers  ※At Least One SSCI, SCI, or SCIE Paper | SCI | Academic journals ranked in the top 30% | 24 points /paper | No. of papers: |  |  |  |
| Academic journals ranked in the top 30% to 70% | 12 points /paper | No. of papers: |
| Academic journals ranked after the top 70% | 6 points /paper | No. of papers: |
| SCIE | Academic journals ranked in the top 4% | 12 points /paper | No. of papers: |  |  |  |
| Academic journals ranked in the top 4% to 10% | 8 points /paper | No. of papers: |
| Academic journals ranked in the top 10% to 20% | 5 points /paper | No. of papers: |
| Academic journals ranked in the top 20% to 40% | 3 points /paper | No. of papers: |
| Academic journals ranked in the top 40% to 70% | 2 points /paper | No. of papers: |
| Academic journals ranked after the top 70% (a maximum of 2 papers) | 1 points /paper | No. of papers: |
| TSSCI | A maximum of two papers | 9 points /paper | No. of papers: |  |  |  |
| Academic Books or Chapters | Academic books | A maximum of two books | 24 points /English book  9 points /Chinese book | No. of books:  No. of books: |  |  |  |
| Academic chapters | A maximum of two chapters | 5 points /English chapter  3 points /Chinese chapter | No. of chapters:  No. of chapters: |  |  |  |

※ Accounted papers are those dated within four years prior to the application deadline.   
For instance, for an application in April 2015, the papers dated from January 1, 2011 to December 31, 2014 may be accounted. Journal ranking shall be based on the best ranking of the latest published information.

※Applicants must submit relevant supporting documents for the review; points shall not be awarded if supporting documents were not submitted.

Note:

1. Please complete the form according to “NSYSU College of Management Guidelines for Evaluation of Distinguished Faculty Members in Academic Research.”
2. Please provide relevant supporting documents for research projects (including industry-academia projects) of the MOST, international collaborations of the MOST, and cooperative education programs.
3. Please provide catalogue data in the columns for no. of papers, such as database type (SSCI/SCI [SCIE] and TSSCI), name of author, year of publication, title, name of journal, volume, edition, and page numbers.
4. Please provide relevant information for journal ranking as reference.
5. Please provide documents on the review process for academic books/chapters and an approval notice as reference.
6. Please submit a paper copy and an electronic copy of the application form as well as relevant documents to the case officer of the college.

Applicant (signature):

Head of department/institution (stamp):

College dean (stamp):