

National Sun Yat-sen University College of Management Regulation for Establishment of the Office of Accreditation and Assessment (OAA)

Approved by the 4th College Affairs Council on April 26, 2016, Academic Year 104

Approved by the University President on May 13, 2016

Amended and Approved by the 3rd College Affairs Council on March 6, 2019, Academic Year 107

Amended and Approved by the University President on March 14, 2019

Amended and Approved by the 4th College Affairs Council on May 12, 2020, Academic Year 108

Amended and Approved by the University President on May 15, 2020

Article 1. The Office of Accreditation and Assessment (OAA), hereon referred to as ‘the Office’, was established to ensure students’ ability to meet the College’s five learning goals (Ethics and Social Responsibility Practices, Communication Skills, Problem Solving Skills , Professional Expertise and Global vision) and to be in synchrony with global business management education trends. The OAA shall be responsible for collecting the most up-to-date accreditation standards and education trends from international business management accreditation bodies. The OAA shall promote constructive and scientific assessments, and provide feedback to the College and individual departments, institutes and programs for the enhancement of teaching and the nurturing of talents needed in the global business management education.

Article 2. The responsibilities of the Office are as follows:

1. To collect the most up-to-date accreditation standards and education trends
2. To establish the mechanism of learning performance, including assessment and incentives, as well as to put them into practice.
3. To provide assessment reports according to analytical results for the improvement purposes of the College, as well as departments, institutes and programs.
4. To manage and host activities that will help promote students’ performance on achieving learning goals.
5. In cooperation with the requirements of international accreditations, the OAA shall track students’ learning performance, document the improvement efforts for individual departments, institutes and programs and author self-assessment reports using related data and documentation.
6. To collect annual academic performance of full-time faculty (including contracted faculty) from each departments, institutes and programs.
7. Other work related to the learning performance of the College’s students.

Article 3. One director and one or two deputy directors may be appointed to the Office by the Dean for the purpose of managing the Office’s affairs. The director and assistant deputy director(s) shall be full-time faculty of the College. A couple of administrative assistants may be recruited to assist with the Office work.

Article 4. These regulation, as well as its amendments, shall be effective upon approval by the College Affairs Council and the University President.

英文法規翻譯內容若有疑義，以中文法規為主。

These regulations were drafted in Chinese and translated into English. If there are any discrepancies or inconsistencies between the English and the Chinese version, the Chinese version will prevail.

國立中山大學管理學院國際認證暨評量辦公室設置要點

105.04.26 104學年度第4次院務會議通過
105.5.13 校長核定
108.03.06 107學年度第3次院務會議修正通過
108.3.14 校長修正核定
109.05.12 108學年度第4次院務會議修正通過
109.05.15 校長修正核定

- 一、為確保學生之能力符合本院五大學習目標（倫理觀與社會責任實踐、溝通能力、問題解決能力、專業知能和全球視野）與同步接軌國際商管教育趨勢，設置本院「國際認證暨評量辦公室（Office of Accreditation and Assessment, OAA）」（以下簡稱本辦公室），負責蒐集國際商管認證單位最新認證標準及教育趨勢、推動具體與科學化的評量並將結果回饋至院及各系所學程，以供院及各系所和學程強化其教學，培養國際商管教育所需之人才。
- 二、本辦公室之職掌如下：
 1. 蒐集國際商管認證單位最新認證標準及教育趨勢。
 2. 建置學習成效評量、施測與鼓勵機制，並實施評量。
 3. 根據分析結果對院及院內各系所和學程提供評量報告，供各系所進行改善。
 4. 依據本院學習目標，辦理提升學生學習目標表現的相關活動。
 5. 配合國際認證所需，追蹤學生學習成果表現，及記錄各系所和學程為提升學習成果所作之改善行動，並將有關數據與紀錄撰寫成自我評估報告。
 6. 蒐集及彙整各系所和學程專任（含約聘）教師每年的學術績效報告。
 7. 其他與本院學生學習品質相關之事宜。
- 三、本辦公室置主任一人、副主任一至二名，由院長聘請本校專任教師兼任之，綜理本中心業務。並置行政助理人員若干人，協助相關工作推展。
- 四、本要點經院務會議通過後，陳請校長核定後實施，修正時亦同。